

# Retirement Pay Schedule for Calendar Year 2011



Payroll Help Line (313) 224-2774

Payroll Fax Line (313) 224-1917

MONTH	PAY PERIOD	CHANGE REQUESTS DUE * (income tax change, direct deposit start/stop)	PAYROLL FINAL	CHECK DATE
JAN	12/01/10-12/31/10	12/08/10	12/10/10	01/04/11
FEB	01/01/11-01/31/11	01/19/11	01/21/11	02/01/11
MAR	02/01/11-02/28/11	02/16/11	02/18/11	03/01/11
APRIL	03/01/11-03/31/11	03/16/11	03/18/11	04/01/11
MAY	04/01/11-04/30/11	04/13/11	04/15/11	04/29/11
JUNE	05/01/11-05/31/11	05/20/11	05/24/11	06/01/11
JULY	06/01/11-06/30/11	06/22/11	06/24/11	07/01/11
AUG	07/01/11-07/31/11	07/20/11	07/22/11	08/01/11
SEPT	08/01/11-08/31/11	08/17/11	08/19/11	09/01/11
OCT	09/01/11-09/30/11	09/14/11	09/16/11	09/30/11
NOV	10/01/11-10/31/11	10/21/11	10/25/11	11/01/11
DEC	11/01/11-11/30/11	11/09/11	11/11/11	12/01/11
JAN	12/01/11-12/31/11	12/07/11	12/09/11	01/02/12

\* Any request received after the date indicated will be processed in the following month