



Understanding Your 1099-R

WCERS benefit recipients begin receiving Form 1099-R in mid-January. Forms are printed in order of Social Security number and scheduled to be mailed by the end of January. This form shows the total funds you received from the Retirement System in a calendar year. If you have a professional tax advisor, we suggest you make this information available for his or her review.

For each 1099-R on file, the following information will be displayed in a quadruplicate layout:

- Gross Distribution (Box 1) – Total income you received for the calendar year
- Taxable Amount (Box 2a)
- Federal Income Tax Withheld (Box 4)
- Distribution Code (Box 7) See explanation of distribution codes on the reverse side of 1099-R
- State Income Tax (Box 12)

Form 1099-R		<input type="checkbox"/> CORRECTED (if checked)	OMB No. 1545-0119	
1 Gross distribution		2a Taxable amount		Distributions From Pensions, Annuities, Retirement or Profit-Sharing Plans, IRAs, Insurance Contracts, etc.
\$		\$		
2b Taxable amount not determined		Total distribution		
PAYER'S name, street address, city, state, and ZIP code				
PAYER'S federal identification number			RECIPIENT'S identification number	
3 Capital gain (included in box 2a)		4 Federal income tax withheld		5 Employee contributions/Designated Roth contributions or insurance premium
\$		\$		\$
6 Net unrealized appreciation in employer's securities		7 Distribution code(s)		8 Other
\$				\$ %
9a Your percentage of total distribution		9b Total employee contributions		
		% \$		
RECIPIENT'S name and street address (incl. apt. no.), city, state and ZIP code				
Account number (see instruc.)		11 1st year of 5-yr. Roth contr.		10 Amount allocable to RRR within 5 year
				\$
12 State tax withheld		13 State/Payer's state no.		14 State distribution
\$				\$
15 Local tax withheld		16 Name of locality		17 Local distribution
\$				\$
Copy 2 File this copy with your state, city, or local income tax return, when required.				
<small>Department of the Treasury Internal Revenue Service www.irs.gov/form1099r</small>				

All 1099-R forms are mailed; therefore, it is imperative to have your correct address on file. If your address needs to be updated, WCERS requires the request to be submitted in writing with a signature to complete the change. You may mail, email, or fax the necessary change. **Requests for faxed copies of the 1099-R must be preceded by client's signature of authorization to release confidential information to a named recipient of the desired fax number.**